**South West Simulation Network**

**Minutes**

**Date: Thursday 14th July 2022**

Time: 9:30 - 10:00: Executive meeting

Time: 10:15 - 11:45: Network meeting

**Virtual: Microsoft Teams**

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| **Present (in person):** | Dan Freshwater-TurnerWai TseVikki RataNicola NorthJo McConnellKath ToleLeigh BeardSamuel JanoffBen HesterSam MurrayDaisy OsborneSteve HauptRosie FishRichard JefferiesJames HambridgeAshley DayLisa MerrettSimon KerseyTim MasonHilary ThuringSarah O’ConnorCharli WatkinsTomas WilshawMatthew CarrNicki FrancePhil ElverdLouisa PinkstoneClare Van HamelGraham WilsonAshton GleedRebecca BranniganTaylor FrancisAndrew BarkerEmily SucklingClair WyattYvette CarrollShona Hill | **Apologies:** | Laura HarrisonKerri HoldenTim NutbeamAlan JervisEmily FooteSteve KnowlesRuth WilsonRebecca WintersonEster WilsonKatie CornthwaitePolly PowellSunny KaradiaRachel SalesAndrew BoultLouise WebsterMandy TuckeySarah KarthauserKerri MagnusMaria SmithAlison CameronIan KerslakeVimal SriramRob StewartHelen WatersEdward GommDavid BartleKatherine FinucaneMatthew WilliamsGemma WitchardDena HarveyNicholas SargantJane Yeandle |

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| **Agenda Point** | **Agenda Item** | **Notes** | **Owner**  |
| 1 | Welcome to virtual attendees & Apologies: | DFT introduces hybrid meeting at UHBW Sim Centre; agenda of in person event discussed (*In person attendees can be seen via sim centre webcam)*Meeting will be recorded due to admin team being on leave. Minutes will be produced following meeting.DFT invites volunteers for Network meeting in January 2023 – another location within the SW. Next Sim meeting in Oct will be virtual as falls the day before the educational conference in Taunton. | DFT |
| 2 | Minutes of the last meeting | Minutes confirmed, no issues raised; available for viewing via Deanery websites.GMC report produced from previous meeting; we will attach to minutes for Network review.  | DFT/WT |
| 3 | Workstreams:* Technicians
* Multi-agency working
* TEL/Immersive Technologies
* Research
* Standardised patient
 | Gemma Witchard: sent apologies for meeting. Update; working to gather information on sim tech in region (wide variety of backgrounds, experience, and job specs). Gemma has created survey for technicians to complete – will be shared with minutes.Wayne Evans: not in attendance today. Simon Kersey; one meeting a few months ago. All members are very busy so difficult to coordinate. We have organised TEL sim session for nurses in collaboration with Victoria Rata. DFT: Simon Kersey offered to act as lead for TEL workstream during the Executive meeting. However, Tim Mason will lead TEL workstream now. Tim Mason; presented at SESAM annual meeting about using 360 video – strong interest and attendance. Simon Kersey; colleagues have had discussions about working with unreal engine 5. Many in very early stages of use so would be helpful to communicate as a team. DFT; I would encourage you to contact Rozz McDonald from TEL team for national contacts.Liz Berragan: not in attendance today.Lisa Merrett: We are doing workshop this afternoon. Took on workstream 9 years ago and has grown rapidly. Have assisted in prison project recently. Worked to develop patient safety checklists. Things have slowed down due to colleague workloads currently. DFT: Will submit business case to HEE SW for faculty development fellow to take on standardised patient project on for a year. We will also look into this for VR. Hopeful that we will have a fellow in post by Autumn 2022. | Gemma WitchardWayne EvansDan Freshwater TurnerLiz BerraganLisa Merrett |
| 4 | Sim Apprenticeship Scheme: | AB: Short introduction to apprenticeship scheme at Hampshire hospitals. Previously worked in military. Contact details: apprenticeships@hhft.nhs.uk *(Presentation of PowerPoint – provided with minutes)*Applications come directly to hhft via email above. Initial meeting will then be organised with learner and manager. Action: Plan to advertise apprenticeship offers within Stakeholder Bulletin. Gather flyer from Andrew Barker.Ben Hester: webinar to direct the first 5 teachings objectives would be helpful as self-directed learning at an early stage of the course is difficult.AB: Agreed to bring teaching forward. Plans to tweak the programme moving forward as just began leading the modules. Scheme is currently a work in progress.Links provided:<https://www.instituteforapprenticeships.org/apprenticeship-standards/education-technician-he-assistant-technician-and-simulation-based-technician-v1-0> <https://sciencecouncil.org/scientists-science-technicians/which-professional-award-is-right-for-me/rscitech/>  | Andrew Barker |
| 5 | Trust/project Updates: | DFT: funding round now complete – 15 projects funded. Details added to our website, along with projects from 2021/22. We also have a full cohort of mentors now. Yvette Carroll from Hanham Health: On target, funding coming an end, but project will continue as planned sim training days arranged. Audit ongoing for sim activity; patient care improved as a result. All positive outcomes, however, the turnover of ‘patients’ has caused some issues due to releases/movements in secure facility. DFT: request for project holders to produce a poster for Educational Conference. Deadline for content is 2nd September. More information will be communicated in the future. Jo McConnell from CPT: Jo is new in post as facilitator. Focusing on de-escalation and communication; at the starting point. Nicki France from UHD: Update from Dorset Health Care, almost four months in post now and slow progress is being made, due to holiday etc.1-The Dorset Simulation Network is growing still recent visit to the AECC college and looking at what facilities that they have and ideas and conversations are being had at the moment of how we can work collaboratively.2- A feedback simulation survey is currently being created with the aim to get some feedback on staff within the trust who have attended some of the simulated moving and assisting sessions.Shona Hill from SFT: Dementia awareness course run last week; 4 professions of students present, working collaboratively. Also 360 home assistance project is almost at trial stage. Hosted two physio students in simulation placement for 6 weeks (non-clinical). Strong outcomes on non-traditional placement type. Created their own sim and presented to fellow students. Ann Gallagher from Exeter: two-year sim fellow post to increase placement capacity; recruited fellow so will start in Autumn. Deb Glennie: not in attendance today. Ben Hester; developing content on 360 so should be able to deliver teaching soon. We hope to link VR platforms together to ensure no repetition and best quality. Steve Haupt from DPT: finished developing eLearning content (pre course content). F2F sessions moved from August to Sept 2022.Vikki Rata from St Margaret’s Hospice: advice line sim in collaboration with Simon Kersey. Currently running two sims a month. Meeting with HEE Workforce Transformation yesterday re. sharing information with other hospices in SW; trailblazer for hospice community. Rihcard Jefferies for BSSNG: getting education going in primary care; working with sim centre in UHBW to organise sim days for primary care staff (planned for sept). Running first sim in a couple of weeks, and throughout Autumn. Buy in has been difficult as new idea for this area of care. Sarah O’Connor: HEE funded a two-year sim tech to facilitate SBE. We plan to readvertise as apprenticeship as previous recruit process unsuccessful. Sim ward is now finished and ready for launch. We have overcome Wi-Fi issues and have purchased hololens. Dorset network is developing which is positive in sharing information and equipment; we will be setting up a sim steering group.  | All |
| 8 | National Simulation & TEL Network:* HoloLens pilot
* Training recovery
 | * Advertisement of hololens trial – still on going and available for sign up
* E-Learning package in development (6 modules) – will be available in E-Learning Hub
* National TEL network – Rozz McDonald is lead – plan to do regional TEL roadshows for Trusts in the region; potentially one in Jan 2023 for the Sim Network.
 | DFT/WT |
| 9 | HEE Educational Conference 2022: | 14th October at Taunton Racecourse. Agenda being finalised. Asked to run 3 workshops (run 4 times during the day). There is a request to pre-record sessions for non-attendance and virtual attendees. Workshop suggestions:* 360 video content
* Patient safety / Optimizing systems
* Non-traditional environment sim
* Simbullas - Point of care sim in community – Back up?
* Radiotherapy sim / 3D printing
* Difficult debriefing sim

Network to vote on the 4 favourites:1. Difficult debriefing
2. Introduction to 360 videos
3. Sim for non-traditional environments
4. Sim for improving patient safety / systems assessment

Ben Hester: Pairing of 3 and 4? DFT: We will request to expand to four. If not, we can pair ideas 3 and 4 together and liaise on how to do this. Once confirmed, we will contact all those who have expressed interest in presenting a workshop. Looking for team of three/four for each workshop (delivery).  | DFT/WT |
| 10 | AOB | DFT: advertised Sim Network twitter. Tim Mason: Journal club; hosted by different Trusts. Discussion of a paper each month. DFT: Good idea but oversight of coordination will present difficulties. We will put this on the agenda for future meetings and discuss in due course. | All |
| 11 | Future Meetings: | Network Meeting:* 13th October 2022 – virtual as day before Educational Conference
* 17th January 2023 – Hybrid again, volunteer host needed (Simon Kersey in UoG?)

Project meeting:* 6th September 2022 – MS Teams
* 8th December 2022 – MS Teams
* 7th March 2023 – MS Teams
 | DFT/WT |