**Regional Simulation Network Leads Meeting**

## Date and time: 29 June 2023 13.30-15.30

## Venue details: Hosted by the London Simulation Network at UCL (Euston Road); Microsoft Teams

## Attendees:

Andy Buttery (AB)

Bryn Baxendale (BB)

Caroline Cocking (CC)

Chris Gay (CG)

Chris Sadler (CS)

Colette Laws-Chapman (CLC)

Emma Vickers (EV)

Hiren Dhanecha (HD)

Iain O’Neill (ION)

Jackie Knight (JK)

Jamil Choglay (JC)

Joanne Rainsley (JR)

Joshua Whittaker (JW)

Lucy Brock (LB)

Mark Fores (MF)

Niall Mullen (NM)

Rita Maiolo (RM)

Ruth Barton-Anderson (RB)

Ruth Gottstein (RG)

Rae Adams (RA)

Ratna Makker (RM)

Rosie Courtney (RC)

Sally Richardson (SR)

Sue Hughes (SH)

Toby Garrity (TG)

## Apologies:

Andrew Allen (AA)

Ben Audsley (BA)

Bennett Nicola (BN)

Christina Walker (CW)

Cristina Diaz-Navarro (CDN)

Diego Olmo-Ferrer (DOL)

Ewa Heydecke (EH)

Gabe Reedy (GR)

Helen Higham (HH)

Jennifer Baker (JB)

Luke Hunt (LH)

Marion Santos (MS)

Nicola Bennett (NB)

Patricia Howe (PH)

Paul Driver (PD)

Wai Tse (WT)

## Chair: Bryn Baxendale (BB)

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| 1. **Welcome - BB**   BB introduced the meeting agenda and purpose. Thanks to LSN for hosting the meeting.   1. **Review minutes from last meeting – BB**   No amendments to previous minutes.   1. **Multi-Professional Simulation Fellowship Programme (NHSE South East) – RC, JK**   RC and JK delivered a presentation about the Multiprofessional Simulation-Based Education Fellowship Programme in place across the NHSE SE territory. Details were shared regarding programme context and origins, background approach, successes, sustainability and future plans/opportunities.  Discussion - RG suggested that it would be helpful to increase connections between fellows in various regions. JK noted that a hub is in the early stages of being created in the SE region, there is potential for this to be shared with other regions and in the future develop this on a national scale.  **ACTION:** RC and JK happy to share supplemental information on request (business case development, support mechanisms, case studies) – national team will gather this information centrally to share **(SR to contact RC / JK).**   1. **Becoming Simulation Faculty – CG**    1. **Update on project progress**   CG presented an overview of the Becoming Simulation Faculty project. This included project progress, the development of course topics, a summary of core workshop co-design sessions and future plans.   * 1. **Core workshop co-design feedback**   A summary of the methodology and progress with co-designing the core module workshop was provided. Over 70 participants from three regions (Midlands, London, North) had joined these design sessions. Key challenges identified amongst this cohort for faculty training included a lack of equitable access to developmental resources; the opportunity for a national programme was welcomed.  The core workshop final design stages and timelines were summarised. It was noted that Regional Sim Network Leads would be invited to identify potential pilot sites and help flag potential existing experienced faculty to support delivery of the initial workshops offered. These will be co-facilitated by members of the core project team.  Discussion Points:  **Identifying local pilot sites:** The next step in the project will require a dialogue from across the regions to establish a number of pilot sites. Interest in assisting with pilots was noted from CLC (London), TG (Northern Care Alliance), AB (South East), RM (East of England) and JW (Midlands).  **Resources for hosting pilot workshops**: LB asked about funds to cover costs of running pilot workshops and the subsequent business model for sustainable delivery of the programme. BB commented that no model or business case had been formulated yet; it was also highlighted that different regional networks and local providers support sim faculty development using local funding opportunities, some of which might be redirected in future if / when the national programme offer is available as a ‘BAU’ function.  **Identification of existing support and supervision frameworks for new simulation faculty**: Amongst colleagues / representatives in the meeting, there was limited awareness of existing co-ordinated supervision / portfolio development pathways for faculty other than work undertaken within local providers (CLC). It was felt this would be a useful attribute to develop to support new faculty and link them more explicitly into supervisory / mentoring channels for their subsequent practice development.  **Mapping existing faculty programmes and advanced topics to help develop a more comprehensive ‘curriculum’ for simulation faculty**:. BB noted that the structure and success of the future national programme requires input from the regional leads and subject experts. The project team are aware of the existence or development of supplemental / advanced topics authored by local and regional networks, as well as by colleagues in Scotland, Wales and NI. The ambition is to make these visible and accessible to all providers, but this will require a specific programme of work to be initiated formally.  **ACTION**: BB to invite representatives from regional network plus national teams (Scotland, Wales, NI) and ASPiH to form a ‘national (UK) simulation faculty development forum’ to help frame and collaborate with the future of this programme of work.   1. **Updates and news**     1. **ASPiH Standards and conference**   Following an initial ‘expert body’ consultation and feedback exercise, CLC noted that the ASPiH standards are approaching the point when they will be ready for wider stakeholder consultation. Expected to be shared with stakeholders in early July, with a 6–8-week review period. Comments and endorsements will be sought. The next stage will look at how best to embed the standards.  ASPiH is also engaged in work to consider aspects of sustainability and net-zero from a simulation-based practice perspective. A group is in the early stages of being set up to look at this. This is likely to be a central component of the new 5-year ASPiH strategy in development to ensure alignment to NHSE and across the four nations.  Financial support to attend ASPiH is available for up to 60 technicians (sponsorship through SMOTS, an industry partner).   * 1. **Update from the Regions**      1. North East   NM updated that he has been appointed as Simulation Lead alongside Kate Williamson. Courses are under development and a recent XR Roadshow was held, and a Sim Network event is planned.   * + 1. Yorkshire & Humber   No representative available to update.   * + 1. North West   RG noted that work is in progress to understand and gather information on simulation work in the region, and to re-energise the NW Simulation Network as an active forum.   * + 1. East Midlands   CC noted increasing approaches from different areas regarding involvement in sim and faculty development, including primary care in the East Midlands region.   * + 1. West Midlands   JW updated thatcross-regionalXR development working groups in place. Some networks are seeking new chairs. Plans are underway for an Autumn XR showcase event, with potential invitations to the wider simulation community.   * + 1. East of England   RM noted that work is in progress to establish the scale and scope of simulation work in the region following handover of regional representation.   * + 1. London   CS noted that advanced e-learning modules are being developed based upon the national programme. Work is in progress to enable scenario sharing. A discussion was held regarding recruitment for simulation roles. Additional programmes of work relevant to specific medical specialty curricula are in development or completed and published on the LSN website.   * + 1. South East   AB provided an update on the conference at Canterbury Christ Church University in Kent where multi-professional fellows presented alongside BB whom discussed the draft ASPiH standards. The next event (May 2024) will be held in Southampton. Work is in progress on ways to utilise simulation to address challenges in maternity.   * + 1. South West   No representative available to update.   1. **AOB**   BB noted that the invitation list to this meeting has expanded and includes colleagues no longer active or in appropriate roles.  ACTION: BB / SR to review invitation list and liaise with nominated network leads to confirm names included.   1. **Next meeting**   Thursday 28 September 1.30pm – 3.30pm  Application for networks to host the September meeting is open. AB indicated interest in hosting the meeting in the South East region. JW noted that the Midlands network would also be happy to host. |
| 1. **Close** |

**Appendix A – Actions**

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| **No.** | **Action** | **Date Raised** | **Owner** | **Status** |
| 1 | ASPiH standards - BB proposed a benefits realisation exercise to take place upon the standards review. | 09/01/2023 | PH | Open |
| 2 | HEE Educator Workforce Strategy - JH agreed to discuss VHLF and simulation further with NR. | 09/01/2023 | JH | Closed |
| 3 | Access to resources - PH asked attendees to send links to existing content to the Simulation and Immersive Technologies team, The amalgamated content will be shared with the team for shared learning. | 09/01/2023 | ALL | Open |
| 4 | High Consequence and Infectious diseases - LH & BB to explore expansion of programme | 30/03/2023 | BB | Open |
| 5 | BB and LB to meet and plan for optimising input from London Sim Network faculty group into workshop co-design. | 30/03/2023 | BB/LB | Closed |
| 6 | Next draft of ASPiH standards to be shared with network contacts for feedback | 29/06/2023 | CLC | Open |
| 7 | Share business cases and case studies on NHS SE Multi-Professional Simulation Fellowship Programme. | 29/06/2023 | RC / SR | Open |
| 8 | BB to invite membership to a new national (UK) simulation faculty forum | 29/06/2023 | BB | Open |
| 9 | Invitation list to this meeting to be reviewed and streamlined | 29/06/2023 | BB / SR | Open |