

Health Education England SW Simulation Network

Simulation and TEL Project Application Form 2021

Introduction

Health Education South West Simulation Network (HEESWSN) has been allocated funding for projects which will seek to develop multi-disciplinary education through the use of innovative educational technologies across the South West region. Such projects will usually be based around simulation-based education, but might also include e-learning programmes, virtual reality technologies and others.

Funding will usually be in the form of Fellowships for one year, but other projects will also be considered subject to the scoring criteria. Where projects propose to appoint simulation technical staff, priority will be given to projects that utilise Apprenticeship schemes, and which will deliver training pathways in line with the RSCiTech qualification (<https://sciencecouncil.org/scientists-science-technicians/which-professional-award-is-right-for-me/rscitech/>).

The projects must support the development and delivery of multi-professional educational projects and initiatives throughout the South West region within NHS providers, HEIs, social care or other healthcare settings. Any resources developed through these projects must be shared with other NHS providers, for instance using the iRIS platform. All proposed projects must align **with at least one of the 5 Simulation Network**

- **Multi-agency Simulation Activity**
- **Simulation Technicians**
- **Research**
- **Virtual Simulation, Digital Technologies and Innovation**
- **Standardised Patients.**

Project leads must be supported by an executive sponsor from their host organisation and will be expected to submit quarterly reports to HEESWSN. HEESWSN will support the project team with a dedicated mentor drawn from the Network, and the team will be encouraged to share their progress with the other successful project teams at Network meetings.

Project funding will incorporate funds to execute the project (such as a salary for the Fellowship position) and other costs that are deemed necessary. Purchase of simulation equipment will be not usually be funded, but applicants are welcome to incorporate requests for specific items of equipment within the overall bid.

HEESWSN will convene a Simulation Project Selection Committee who will be representative of the Network and will include members from a diverse range of backgrounds. The committee will be tasked with assessing bid applications and the final group of successful bids will be selected based on merit.

Division and management of the funds

The intention is to spend the funding supporting Trusts, NHS providers and other healthcare organisations in establishing educational projects with demonstrable human factors, patient safety and quality improvement benefits for multi-professional workers within their organisation and across the SW region, or supporting development of a safe and capable workforce, preventing ill health and supporting healthier lives. Furthermore, HEESW proposes that organisations explore the sustainability of these posts with the intention of permanently funding the role after the 12 month funded post ends.

Simulation Fellowship roles may be drawn from medicine, nursing or other healthcare professional backgrounds. Technician posts funded as part of this funding stream should be open to all eligible applicants and should be linked to Trust Apprenticeship Schemes where possible. Technician posts do not normally have to be filled by individuals with a clinical background, but the range of technician roles is wide and all suggested posts will be considered. Funding will be available for a maximum of £30,000 per project. Priority will be given to projects that target groups or organisations that have limited access to simulation-based education or other TEL interventions.

Criteria and contractual obligations for bids

Bidding organisations are obliged to provide suitable professional continuing support for a fellow, technician or other staff member employed as part of the project. It is imperative that there is time set aside that enables the fellow/technician to convene at least **weekly** with a project lead or mentor from their organisation. They should also be provided with appropriate resources to support the project – information and a proposed outline about these must be detailed in the bid.

HEESWSN will provide a named member of the Network who will be the liaison between the Network and each project, and who will provide external mentoring and guidance as well as receiving project reports and updates, as detailed below. We would anticipate that the Network Liaison would have contact with the fellow/technician and project lead on a monthly basis, with quarterly face-to-face meetings, and agreement to this is a fundamental requirement in order to receive funding.

The bid must include a detailed section describing how the fellow/technician and/or the project they undertake will improve the quality of patient services and enhance patient safety, and how this will be shared across the South West region through HEESWSN. All projects will be expected to develop multi-professional and multidisciplinary groups in their work, ensuring full inclusion of medics, nursing, AHPs and other organisation employees.

Full co-operation and participation is required from all organisations, fellows/technicians and mentors with the use of iRIS (www.irishealthsim.com). This is a web platform to developing, collaborating and sharing of simulation and education resources.

All healthcare workers engaged in SBE in the South West region can have access to the system and this will be arranged for all successful applicants if they do not already have access. All scenarios and learning materials developed must be uploaded to the iRIS system for collective use where appropriate.

Whilst all fellows/technicians, project leads and other staff appointed through this funding stream will be employees of the bidding organisation and not of HEESW, it is a prerequisite of the bid that good communication is fostered and maintained with the Simulation Network and the Associate Deans for Simulation.

A detailed quarterly update is required from each project. This is essential to ensure a regular review with risks and issues at the end of each quarter is reported to HEESW via the Network Liaison. An end of project form detailing outcomes and benefits must be completed to demonstrate for value for investment.

Meetings of the HEESWSN will be held quarterly throughout the year, and attendance at these meetings is mandatory. Additional meetings will be organised to support development of the fellows/technicians and project leads within their roles, provide a forum for sharing practice and activity and offer educational development. Projects also undertake to present their project at the annual South West Simulation Network Conference, held in October of each year (next due to be held in October 2022).

A project lead and executive sponsor is a precondition for each bid. Assurances will be required from these individuals that the project has full support from the organisation and all parties involved from each division that the project crosses.

Finally, projects must be novel and not previously funded through the HEESWSN – the funding is strictly for one year only and will not be recurring.

Guidance on completion of the application form:

- Applications should clearly outline the planned Human Factors, Patient Safety and Quality Improvement objectives to be addressed through a simulation-based or other TEL educational intervention.
- Priority will be given to projects which include strategies to train disciplines or groups that do not currently have access to this type of training or are based in organisations without established access to this type of training.
- Priority will be given to projects which support clinical placements in health and social care organisations.
- Priority will be given to projects that take a multi-disciplinary approach to training.
- Priority will be given to projects that incorporate innovative technologies or other educational methods.
- Priority will be given to projects that will prevent ill health and support healthier lives.
- Priority will be given to projects that will enhance healthcare resources across the South West region.
- Priority will be given to projects that involve partnerships between organisations and between the NHS and private enterprise.

Identified professional background of fellow/technician, project lead and other proposed project staff

- Applications should clearly state the professional background of all staff who are to be involved in the project, or the proposed background of staff that are planned to be recruited. In situations where the fellow/technician has already been identified their details should be included in the application. In most situations it would be expected that the project lead will provide mentorship to the fellow/technician, but if this is not the case then proposals for how the fellow/technician will be mentored should be included. Applications where mentoring arrangements for the fellow/technician have already been identified will be favourably reviewed.

Organisational resources to support fellowship

- The bidding organisation should outline the resources available to support the project in terms of infrastructure, support staff including mentoring systems and access to equipment to implement the project. In situations where resources are not yet in place applications should be accompanied with a business plan outlining organisational funds identified and steps being taking to ensure resources will be in place.

Support from the Organisation leadership

- Applications should identify how the objectives of the project align with the strategic intent of the organisation. In addition, written support from leadership (an executive sponsor) of the bidding organisation must accompany the application along with information about how the post will be professionally supported.

Level/grade of Fellow (eligibility for Simulation Fellowships)

- Positions will be open to all health and care professionals across the Southwest. Please state clearly in the bid application the staff group, grade and/or level of the proposed Fellow. In cases where an organisation's application for funding has identified the professional background of the proposed Simulation Fellow to be medical, only postgraduate trainees of the level ST4 and above will be considered. Where the organisation has proposed a Fellow from another professional background they must hold a band 6 post or above during the fellowship. SAS and non-training grade medical Fellows should be ST4 equivalent or higher. An exception may be made in situations where the proposal is to employ a simulation technician at a lower band than Band 6, but in this case it would be expected that the technician would not be the Project Lead. Where funding is not sufficient to employ the fellow on a full-time basis, there should be a plan for employing them in a less than full time capacity and making up their hours with clinical work or through other means.

Scoring of applications

Applications will be assessed with a score of 1-5 on each of the following criteria:

- Detailed description of objectives and scope of the proposed project
- Potential contribution of project to improve patient safety and outcome
- Potential for the project to increase opportunities for clinical placements in health and care settings

- Clear commitment to the multiprofessional nature of the project and its goals
- Information about how the project/intervention links with Trust and HEESWSN objectives/workstreams
- Potential for benefits to the wider healthcare network across the South West
- Comprehensive description of implementation methodology and timeline of the initiative
- Detailed information about the level of support and resources that will be in place in the organisation to ensure success of the project
- Details of the named mentor for the simulation fellow/technician, including their experience in simulation, human factors, quality improvement and patient safety activities
- Clear and detailed description of how monthly progress reviews will be carried out
- Evidence of support from leadership of proposed clinical implementation area (detailed letter of support to be included)
- Clear plans for the evaluation of impact identified
- Thorough plan for disseminating the results from the project described in detail

Application process

Proposals for consideration (including this form and supporting documents) should be sent by email to PenADAdmin.SW@hee.nhs.uk by 12 noon on Friday 30th July 2021. Scoring and evaluation will be completed during August and shortlisted applicants will be notified as soon as possible. Successful projects will receive their funding from HEE in before the end of 2021. Projects should be able to commence before the end of the 2021-22 financial year.

Proposals must be submitted using the pro-forma in this document and will be assessed using the criteria listed above. The decision to shortlist a project proposal will be based upon the quality and relevance of the submitted information on this form. Please complete HEE South West Project Initiation Document (page 5-8 Brief PID value less than £10,000 or Full PID for greater than £10,000, pages 5-15). HEESW PID **must** also be completed, and will form the basis of ongoing project management through HEESWSN if the project is successfully funded (PID Part 2 pages 12-14). In addition, please complete the additional application questions on page 15.

Requests for further information and any queries about the application process should be directed to the Associate Deans for Simulation – Wai-Yee Tse and Dan Freshwater-Turner (wai-yee.tse@nhs.net or dan.freshwater-turner@uhbw.nhs.uk)

Please complete the HEE South West Project Initiation Document and additional application questions (please note that the additional application questions should be completed for **both Brief or Full PIDS**) below:

HEE South West Project Initiation Document

PART 1 – Initiation and Review - To be completed for Review (And then updated during Project Delivery as necessary)

(Please refer to guidance document to aid completion)

Section 1 – Summary					
Funding Year:	2021-22	Project Title:	Simulation based training for Multi-agency and multi-disciplinary working in Psychiatry		
Funding Required from HEE:	£4,300	Organisation to receive funds:	Devon Partnership Trust		
Total project value:	£4,500	Other Funding Bodies:	None specifically, although DPT runs a simulation training service which will host this, covering overheads	Value:	
NHS Priority:	Mental health & learning disabilities	Main staff group impacted:	Multi-disciplinary Teams	Primary aim:	Improve patient experience
Start Date:	01/10/2021	End Date:	15/07/2022	Revised End Date:	Select date
Project Manager - Name and Title:	Dr Susan Howson		Email Address:	susanhowson@nhs.net	
Project Manager - Organisation:	Devon Partnership Trust		Contact Number:	07866 937425	
Provide a short summary for the use of these funds including the output:	Funds will be used to develop and deliver simulation-based training in managing complex, multi-agency scenarios encountered in Psychiatric inpatient and outpatient settings for multi-professional teams.				

		<p>Junior doctors and less experienced mental health practitioners will be brought together to learn how to manage simulated scenarios which cross professional and organisational boundaries.</p> <p>We will link the developing multi-disciplinary Simulation centre in Devon Partnership Trust, who already employ a simulation fellow, with the regional teaching course for doctors training in Psychiatry across the Southwest Peninsula to develop and deliver such scenario-based training. The project will fund the time to develop and test run the delivery of around 8 such sessions using the resources of the simulation centre, patient participation fora from the employing organisations, the regional MRCPsych course development team and hiring of actors to test the scenarios and initial teaching sessions in the first academic year.</p> <p>Outcomes will be improved communication and interactions between professional groups and agencies and better skills in the management of such situations. As these situations are high risk situations for patient safety the ultimate outcome will be improved patient care and safety.</p>			
Geographical Area Covered:		<input checked="" type="checkbox"/> HEE Region: South West <input type="checkbox"/> ICS: Please Select <input type="checkbox"/> Training Hub: Please Select <input type="checkbox"/> Other... Peninsula (Devon, Plymouth and Cornwall...			
HEE Star:	Upskilling	COVID-19 Related:	Yes	People Plan:	5. Growing and Training our Future Workforce
<u>For ICS projects:</u> Is this project aligned to all ICS Diversity and Inclusion Plans?					Please Select
Please provide, if appropriate, a short summary:					
<u>For HEE projects:</u> Is this project aligned to the HEE SW Diversity, Inclusion, & Participation Business Plan?					Yes
Please provide, if appropriate, a short summary:		<p>The training experiences being developed will look at a range of challenging situations including recognising and addressing diversity. Training in Devon and Cornwall provides an excellent range of experience but some of the situations more commonly experienced in large, urban centres are relatively rare here. Our links with a London based acting agency with actors trained in simulating mental illness by</p>			

	the Maudsley simulation centre allow us to readily represent a more diverse ethnic range for example than typically represented in the South West.
Does this project contribute to widening participation in the healthcare workforce?	No
Please provide a short description:	
Is Expert by Experience (EBE) included within this project?	Yes
If yes, how? If not, please explain why?	A key part of the project is the development of a bank of training materials. Both Devon Partnership Trust and Child family Health Devon have established expert by experience involvement which will be involved in establishing the authenticity of the materials and support us in developing an understanding of how professionals can act in these stressful experiences keeping the patient's needs at the centre

PID Completed By: (Name, Email, Job Title & Organisation)	Susan Howson, Consultant psychiatrist, Child Family Health Devon	Date:	30/07/2021
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HEE SW PPMO Internal use only:

Date Received by HEE PPMO:	Select date	HEE REF number:	
HEE SRO/PL/SRM/THB&DM:		HEE Programme/Priority/Theme:	
Date Reviewed by HEE:	Select date	Review Outcome	Please Select

Section 2 – Briefly outline why this funding is required?	
Background / Need:	The MRCPsych teaching programme is under development due to disruption sparked by COVID. Simulation sessions are always well received by trainees and provide opportunity for them to practice skills in a safe space and learn skills. However up until recently we have been mainly been using simulation for examination practice. The launch of the emergency psychiatry day as part of the programme has enabled trainees to focus on scenarios that they will encounter on call and out of hours supporting them with skills they need to improve patient care as well as for their examinations.

Section 2 – Briefly outline why this funding is required?

Rationale:

In person clinical experience for professionals training has been hugely affected during COVID, for example due to limits on the numbers of people in rooms and other COVID restrictions. This means the opportunities to shadow in complex clinical situations have been reduced or dramatically changed to watching online, without direct involvement. Professionals who might previously have worked closely alongside have instead only met online.

Therefore, there has been much reduced opportunity to experience scenarios such as mental health act assessments, tribunals, multidisciplinary incident management, medical deterioration in psychiatric setting, interagency working, court appearances, assessing people detained by the police etc than usual and professionals in training or relatively junior positions are not acquiring the breadth experience of these situations that they would usually before reaching positions where they will be responsible for clinical care themselves.

Even in normal circumstances such situations are sporadic and training opportunities arise unpredictably, however simulation allows the possibility of people being exposed to complex, challenging and risky situations in a controlled and safe environment before experiencing them for real.

Scope (including benefits to the wider healthcare network across the South West)

We have developed some expertise and experience in using simulation for teaching doctors in training clinical skills, psychopathology, communication skills etc. and this is now embedded into the MRCPsych course, the regional teaching course across Devon, Plymouth and Cornwall, for doctors training in Psychiatry. This proposal aims to expand that to much broader clinical practice, by linking with other professional groups and also embedding multi-agency and multi-professional simulations into the training programme.

This proposal is to develop and run 8 different multi-agency and multi-disciplinary training days for small groups of professionals across services in a simulated environment, allowing a safe experience of managing such scenarios.

They will be run within the regional teaching course for training in Psychiatry but link in with other professional groups and agencies by linking with nurses on preceptorships, trainee Approved mental health professionals (AMHPs) and other relevant professionals in training.

Section 2 – Briefly outline why this funding is required?

	We will require funds for actors as simulated ‘standard patients’ and some training and support in developing simulated training for part of the course team who are new to this method of teaching.
Alignment to other strategies (including Information about how the project aligns with Trust and HEESWSN objectives (including the five HEESWSN workstreams):	This is specifically aligned with improving both inter-agency and multi-disciplinary working as that is the main objective of the project

For PIDS with a Total Value less than £10,000 please now complete [Section 3](#).

For PIDS with a Total Value greater than £10,000 please now complete [Sections 4-8](#)

Section 3 – ** Only Complete for PIDs with a Total Value of less than £10,000 **

	Milestones	Anticipated Cost
High Level Costings Breakdown:	Costs associated with specially trained actors as simulated patients: 8 days	£2,800
	Training and mentoring in developing simulation related teaching for those in the course team not already familiar with this	£1,500
	Service user feedback expenses payments	£200
		£
	TOTAL:	£4,500 Total
What will be measured or evidenced to demonstrate impact of this investment?	Delivery of 8 multi-disciplinary training scenarios A bank of materials for further delivery of similar training sessions which will be made freely available	
How will this project be evaluated to understand the benefits realised from the investment?	Structured before-and-after event and 6 week post-event evaluation of the knowledge, skills and confidence relevant to each training scenario of all participants	

Section 3 – ** Only Complete for PIDs with a Total Value of less than £10,000 **

	<p>Qualitative feedback from service users invited to support the training and feedback on development</p> <p>Qualitative feedback from experienced colleagues of participants, on their experience of participants' skills post event.</p>
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End of Part 1 (Brief PID)

Section 4 – How and what will be measured to demonstrate benefit / impact?

*Please outline what **SMART** measures / KPIs you will use to monitor and assess the impact of this investment. (add additional rows if needed).*

Provide Information for PID to be approved:

Provide Initial Information – then refine during Delivery of Project:

Ref	Beneficiary(s) (Who will benefit from this project)	Benefit Type (How will people benefit from this project)	Benefit Classification	When do you expect to realise this benefit?	How will the anticipated benefit be measured?	What is the baseline for comparison?	What is the projected outcome / target?
1			Please Select	Please Select			
2			Please Select	Please Select			
3			Please Select	Please Select			
4			Please Select	Please Select			

Section 5 – If the project will deliver Training Modules (upskilling), please complete the table below:

Course / Module Title	Training Provider	Accreditation Status	Start Date	End Date	Total Cost	Number Plan	Number Completed
		Choose an item.	Select date	Select date	£		
		Choose an item.	Select date	Select date	£		

Section 6 – What is the Plan to deliver this funding (milestones)?

Please list the milestones you plan to deliver with timescales and anticipated costs.

Please also note that evaluation is a mandatory final milestone.

PLAN					ACTUAL			
Milestones	Start Date	End Date	Anticipated Cost (£)		Expenditure (£)	Diff (£)	Forecast (£)	Status
1.	Select date	Select date	£		£	£	£	Not yet started
2.	Select date	Select date	£		£	£	£	Not yet started

3.		Select date	Select date	£	£	£	£	Not yet started
4.		Select date	Select date	£	£	£	£	Not yet started
				£	£	£	£	

Section 7 - Project Evaluation – Dissemination – Sustainability

Description of how monthly progress review will be carried out			
Provide a summary of the evaluation methodology that will be used to evaluate this project:			
Will evaluation be internal or external? <i>(If over 100K, external evaluation required)</i>	Please Select	Name of external organisation conducting the evaluation:	
Please provide details of how you will measure the impact:			
How will the findings/successes/lessons learned from this project be shared?			
How will the learning from this project / investment be continued over-time? <i>(i.e. sustainable / business as usual / mainstream)</i>			

Section 8 – What are the identified Risks to the delivery of the milestones (section 6), and the potential disbenefits from this project / investment succeeding and how will these be mitigated?

Definition: A risk is an event that has not yet occurred but will negatively impact delivery of the investment objectives.

Ref	Risk Description	Severity	Likelihood	Total risk score	Mitigating action	Risk Status
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		Date Identified	1 (low) – 5 (high)		Severity x likelihood		
1		Select Date	Select Score	Select Score			Please select
2		Select Date	Select Score	Select Score			Please select
3		Select Date	Select Score	Select Score			Please select

End of Part 1 (Full PID for larger investments)

PART 2 – Delivery - To be updated quarterly after PID Approval (During Project Delivery)

Section 9 – Progress against the Project Plan						
<p><i>Please provide the spend (£) for this quarter and assign a confidence delivery status. Where ‘Off track’ or ‘Off track – intervention required’ is selected, an action plan must be provided to improve progress and ensure delivery of this investment</i></p>						
Period Covered:	Please select	Spend to date:	£	Confidence Delivery Status:	Please select	
Please review the following sections and tick when completed:		Section 4 – Benefits <input type="checkbox"/>	Section 5 – Upskilling <input type="checkbox"/>	Section 6 – Plan <input type="checkbox"/>	Section 7 – Evaluation <input type="checkbox"/>	Section 8 – Risk <input type="checkbox"/>
Progress Update: <ul style="list-style-type: none"> • What have you achieved in this period? • What has gone well / not well? • What is the impact? • What are you looking to achieve next period? 						
If ‘Off track’ Amber or Red, what SMART actions are required to improve progress and ensure delivery of this investment? Please note that this MUST be completed if the project status is Red or Amber.					Target Date	Select date
Name of Person Completing Update:			Role of Person Completing Update:			Completion Date
						Select date

PART 3 – Evaluation - To be completed after the Project Deliverables have been achieved.

Section 10 – Evaluation Evidence Checklist			
Please tick to confirm each of the following has been completed and provide the date it was submitted to HEE SW PPMO along with the Name of the document which includes each section.			
	Complete	Sent to PPMO	Document Name / Link
Has evidence of the evaluation including methodology, who completed, and data gathered been documented?	<input type="checkbox"/>	Select date	
Has work been completed to map the impacts of this project to anticipated and achieved benefits?	<input type="checkbox"/>	Select date	
Has work been completed to detail how this change will now be incorporated into Business as Usual?	<input type="checkbox"/>	Select date	

HEE SW PPMO Internal use only:

Date Evidence Received by HEE PPMO:	Select date	Evidence location(s):	
Date Project Closed:	Select date	Closed by:	

Change Control Record

Change Control <i>(add additional rows as required)</i>				
Section	What has been changed?	Date of change	Change made by	HEE Project Lead Approval (Date Approved)
		Select date		

Additional Application Questions:

<p>Description of implementation methodology and timeline of the project</p>	
<p>Organisational resources to support project (Consider – mentoring arrangements, equipment, place of work, access to work computer)</p>	<p>The project will be implemented by myself and Drs Jess Scott (DPT) and Ian Groeber (Livewell), doctors in core and higher training in Psychiatry respectively, with an interest in simulation and medical education and part of the MRCPsych course development team. We have the support of the head of the school of Psychiatry, Dr Simon Bonell (Livewell). I am employed by the school of Psychiatry for 1pa weekly (4 hours) for developing and running the MRCPsych course and supporting this project sits within both that and my additional SPA time.</p> <p>The simulation fellow in Devon Partnership Trust, who I supported in post during their first year alongside their official line manager, would be available to support the involvement of Drs Scott and Groeber in developing these modules. He has developed simulation based training for a range of professional groups within DPT and has links with the preceptorship programme, but little specifically including medical staff.</p>
<p>Brief outline of the support from the Organisation's leadership and from the leadership of the proposed clinical implementation area (should include a letter of support from an Executive Sponsor)</p>	<p>The development of simulation as a means of training is embedded in DPT's development policies, having underwritten the development of the simulation centre including ongoing of the simulation fellow after initial funding.</p> <p>This project makes use of that and the organisations personal support for me in developing this as well as bringing it together with the commitment of the school of Psychiatry for developing simulation based training, to expand that experience across the Peninsula region.</p>
<p>Outline of the chosen fellow, technician and/or other staff (Consider Level/grade, current role, background. Please provide details of their working week)</p>	<p>We are not looking to employ an additional fellow</p> <p>This request is to pilot expanding to complex, multi-agency and multidisciplinary scenario-based teaching methodology which is currently being employed for training of unprofessional groups.</p> <p>Current simulation fellow will be employed for several additional days to train and mentor the MRCPsych course development team in developing materials and</p>

	running sessions. This allows the benefits of the current service to be expanded across the region.
Details of named mentor for the Fellow with a summary of their experience in simulation, quality improvement, human factors and patient safety	N/A as not employing a specific fellow I will lead the project. I have previously led a simulation based training project for junior doctors and co-led the development of the simulation centre in Devon Partnership Trust for its first year. I have had training in running simulation in Psychiatry from the Maudsley simulation centre and have worked with the same acting agency they use in introducing and embedding simulation into the regional teaching programme for Psychiatry in Peninsula.
Agreement that training on the iRIS platform will take place within 1 month of fellow/technician commencing post	All involved in the project will obtain such training in order to ensure all materials developed will be disseminated
Agreement that all documents, scenarios and training items used during the project will be placed on the iRIS platform	Yes
Agreement that contact will take place with the HEESWSN Network Liaison at least monthly	Yes
Agreement that quarterly progress reports will be filed with HEESWSN via the Network Liaison	Yes
Agreement that the fellow/technician and/or project lead will attend quarterly Network Meetings and other meetings for funded projects where possible	Myself or one of the MRCPsych course development team will attend
Agreement that the Fellow and Project lead will complete a detailed annual/end of project report and will present the project outcomes at the	Yes

HEESWSN Simulation Network Conference (or other similar event)	
Cost of project (staffing costs, other costs, total costs)	£4,500 total

END OF APPLICATION